

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

FY 2024-2025 No.26  
OFFICIAL MINUTES

April 8, 2025 Regular Meeting

***“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”***

**1. Call to Order**

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:31 p.m. by Mrs. McGinty, Board President.

**2. Salute the Flag**

**3. Statement of Compliance - Mrs. McGinty read the statement of compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mr. Dougherty	Present Arrived 6:44 pm	Mrs. Kiley	Present	Ms. Romano	Present
Mr. Grant	Absent	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mr. Page	Absent	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

**5. Welcome of Visitors**

Mrs. McGinty welcomed all visitors to the meeting.

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**6. Communications**

- a. The entire board received a positive communication about a teaching staff member
- b. Mrs. Whitehouse received positive communication about the new benches on the stadium turf.
- c. Ms. Romano received positive communication about the sitting area outside the Learning Commons.
- d. Mrs. McGinty stated that negotiations will take place tomorrow night. Dr. McDonald will be starting next Monday. She thanked Dr. Righi for his time as our Interim Superintendent.

**7. Board Reports**

- a. Education - Mrs. Thompson - April 2, 2025
- b. Finance & Facilities - Mrs. Whitehouse - April 3, 2025
- c. Superintendent's Report

**8. Public Comment on Agenda Items**

- a. None

**9. ACTION ITEMS**

**MINUTES**

**The Superintendent recommends approval of minutes #1.**

**Approve Board Meeting Minutes**

- 1. Recommend Board approval of the following meeting minutes:
  - a. March 18, 2025 Regular Meeting Minutes
  - b. March 18, 2025 Executive Session Minutes

**Board Comment:** None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mrs. Kiley, the Board of Education approved the minutes with the following roll call vote:

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Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Absent	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Absent	Mrs. Whitehouse	Yes

**PERSONNEL**

**The Superintendent recommends personnel items #2-6**

**2. Approval to Ratify Chaperones**

Recommend Board approval to ratify the following staff members to chaperone the Junior Prom on April 4, 2025 for 4 hours at \$60.00 per event:

Thomas Colella	Michael Haughwout	Susan Shay	Eric Zullo
Alexander Componile	Thomas January	Meagan Springsteen	
Nicholas DelBuono	Christopher Juliano	Susan Trocchia	
Tara Flynn	Jessica Mentzel	Elisa Verran	

**3. Approval of Sound Engineers and Co-Sound Engineers for Outside Events**

Recommend Board approval of the following staff members as Sound Engineers and Co-Sound Engineers for Outside Events on an as needed basis beginning April 9 through June 30, 2025:

<b>NAME</b>	<b>POSITION</b>	<b>STIPEND</b>
Jorge Borges Carvalho	Sound Engineer	\$80 per hour
Aaron Rogers	Sound Engineer	\$80 per hour
Jorge Borges Carvalho	Co-Sound Engineer	\$40 per hour
Aaron Rogers	Co-Sound Engineer	\$40 per hour

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**4. Approval of Spring Curriculum Writers**

Recommend Board approval of the following spring curriculum writing and faculty writing curriculum at a rate of \$30.00 per hour:

COURSE	NAME	TOTAL HOURS
LLD English - 11-12	Rachel Hoff	15
	Amanda McCaffrey	15

**Leaves of Absence**

**5. Approval of Leave of Absence for the 2024 - 2025 School Year**

Recommend Board approval of leaves of absence for the 2024-2025 SY as listed:

No.	Employee #	Leave of Absence Dates
1.	5049	<u>Unpaid NJFLA</u> 5/26/2025 - 6/17/2025 <u>Return Date</u> 8/27/2025

**Substitutes / Coaching/Advisor Appointments**

**6. Approval of Coaching / Advisor Appointments**

Recommend Board approval of the following coaching / advisor appointments:

NAME	SPORT/CLUB	POSITION	STIPEND/STEP
Andrew Hudson	Rowing	Volunteer Coach	N/A

**Board Comment:** None

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. Thompson, the Board approved Personnel Items 2-6 with the following roll call vote:

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Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Absent	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Absent	Mrs. Whitehouse	Yes

**FINANCE**

**The Superintendent recommends finance items #7-17**

**Board Secretary's Monthly Certification - February 2025**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

***Sean S. Cranston***

**7. Approval of Bill List**

Recommend Board approval of the following bill lists dated **April 4, 2025**:

General Fund	\$ 559,533.74
Special Revenue Fund	\$ 13,659.63
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 115,431.42
<b>Total</b>	<b>\$ 688,624.79</b>
Payroll 03-31-25	\$ 616,864.62
<b>Total Expenditures</b>	<b>\$ 1,305,489.41</b>

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**8. Approve Board Secretary's Report – February 2025**

Recommend Board approval of the Board Secretary's report for **February 28, 2025**.

**9. Approve Panda LLC, Cash Reconciliation Report– February 2025**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **February 28, 2025**.

**10. Budget Transfers - February 2025**

Recommend Board approval of the budget transfer report for **February 2025**.

**11. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **February 28, 2025**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**12. Approve of Use of Facilities - Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

<b>Date(s)</b>	<b>Time(s)</b>	<b>Organization</b>	<b>Event</b>	<b>Facility</b>
4-26-25	8am-10am	Rumson HT Baseball	Baseball Game	Upper Field

**13. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

<b>Date</b>	<b>Name</b>	<b>Conference/Workshop (Budget Account #)</b>	<b>Registration</b>	<b>Estimated Travel</b>	<b>Day</b>	<b>Location</b>
5-2-25	Lorelei Cheli-Vorhees	7th Annual Special Education Summit	\$150	\$0	Full	Monroe, NJ
5-13-25	Lurdes Costa	NJASBO Accounts Payable	\$145	\$60	Full	Mount Laurel, NJ

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4-24-25	Michael Haughwout	Penn Relays (Not PD)	\$0	\$0	Full	Philadelphia, PA
5-21-25	Arianna Hoffman	Empowering Girls	\$45	\$0	Full	Virtual
6-6-25	Lauren Malaney	ALL IN Summer Inclusion Leadership Conference 2025	\$125	\$35	Full	Union, NJ
5-8-25	Hannah Phillips	Quality Career Development: Making the Most of CBI for Career Exploration	\$0	\$0	Half AM	Virtual
4-11-25 to 4-12-25	Christopher Quinn	Rutgers Coaching Clinic	\$80	\$0	Full	Piscataway, NJ
4-24-25	Jeremy Schulte	Penn Relays (Not PD)	\$0	\$80	Full	Philadelphia, PA
5-5-25	Marisa Stefani	School Law and Student Rights: What NJ Social Workers Should Know	\$60	\$0	Half PM	Virtual
5-13-25	Marie Tilton	NJASBO Administrative Assistant Program	\$145	\$60	Full	Mount Laurel, NJ
4-9-25	Huiwen Chen	Forrestdale School Information Session	\$0	\$0	Half PM	Rumson, NJ
4-9-25	Huiwen Chen	Knollwood School Information Session	\$0	\$0	Half AM	Fair Haven, NJ
4-9-25	Seth Herman	Knollwood School Information Session	\$0	\$0	Half AM	Fair Haven, NJ

**14. Ratify Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board ratify the approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
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3-21-25	Jared Gonsalves	K.E.Y.S. Recovery HS Open House	\$0	\$0	Half A.M.	Lincroft, NJ
4-8-25	Seth Herman	Site Visit - Holmdel High School	\$0	\$0	Half PM	Holmdel, NJ
4-8-25	Zachary Lorelli	Site Visit - Holmdel High School	\$0	\$6	Half PM	Holmdel, NJ

**15. Acceptance of Donation**

Recommend Board approval to accept a Donation to the RFH Softball program from Bulldawgs Softball in the amount of \$250.

**16. Acceptance of a Grant**

Recommend Board approval to accept a grant from the RFH Performing Arts Society in the amount of \$2,000 awarded to the Marching Bulldogs to purchase the Fall 2025 field show music arrangement, licensing, and permissions.

**17. Approve Camera Supplies**

Recommend Board approval of a contract with RFP Solutions Inc., for CCTV Security System Enhancement Supplies & Equipment in the amount of \$140,316.24 per the proposal dated March 25, 2025. This purchase is being made through the State Contracted Vendor. (Budget #11-190-100-610-202-0 & 12-000-400-450-214-5)

**Board Comment:** None

On a **MOTION** made by Mrs. Thompson and seconded by Mrs. Whitehouse the Board approved Finance Items 7-17 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Absent	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Absent	Mrs. Whitehouse	Yes



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**EDUCATION**

**The superintendent recommends education items #18-22**

**18. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

<b>DATE</b>	<b>DESTINATION</b>	<b>CLUB/CLASS</b>	<b>ADVISOR/ CHAPERONES</b>
April 2*	Delaware Valley Science Fair at The Greater Philadelphia Expo Center	Honors Biology	Valerie Kilar Michael Haughwout
April 8*	Monmouth Regional High School, Performing Arts Center	Global Women's Empowerment	Jessica Mentzel
May 15	Jackson Liberty High School	Film Club	Lauren Grumbach
May 30	Swimming Beach at Island State Park	AP Environmental Science / Environmental Club / Science National Honor Society	Michael Haughwout

*\*retroactive approval*

**19. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

<b>STUDENT NO.</b>	<b>TIME FRAME</b>	<b>REASON</b>	<b>PROVIDER/COST</b>
27001013	3/7 - 6/17 10 hours per week	Medical	RFH Faculty / \$55 per hour
26000090	2/24 - 2/25 6 total hours	Medical	Facility / \$323.20 total for 2 days
27001050	4/1 - 4/11 10 hours per week	Medical	RFH Faculty / \$55 per hour

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**20. Approval of Delayed Opening**

Recommend Board approval of a 10:30 a.m. delayed opening for students in grades 10 and 12 on May 20 and May 21, 2025 for NJSLA testing.

**21. Approval of Curricula**

Recommend Board approval of the following revised curricula:

- *LLD Math 9*
- *LLD Math 10*
- *LLD Math 11/12*

**22. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
May 12 - 23	Health Club	Lauren Butler Mary Beth Coleman	Cornhole Tournament

**Board Comment:** None

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. Whitehouse, the Board approved Education Items 18-22 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Absent	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Absent	Mrs. Whitehouse	Yes

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**10. Public Comment** - None

**11. Executive Session**

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. Whitehouse the Board by unanimous roll call vote, moved to Executive Session at 6:51 p.m.:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on April 8, 2025 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Attorney/Client Privilege
- ❖ Student Matters

**13. Reconvene Public Session**

On a **MOTION** by Mrs. Kiley seconded by Mr. Dougherty, the Board by unanimous roll call vote returned to open Public Session at 6:53 p.m.

**15. Adjournment**

As there was no further business before the Board, on a **MOTION** by Mrs. Kiley, seconded by Mrs. Thompson, and carried by unanimous roll call vote the Board adjourned the meeting at 6:53 p.m.

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Respectfully submitted,

*Sean S. Cranston*

Sean S. Cranston  
Business Administrator/Board Secretary  
Rumson-Fair Haven Regional High School